

**PRIVACY STATEMENT**  
**for processing of personal data related to:**  
**SELECTION of EXPERTS for a reimbursed participation at the Annual**  
**Forum of the EU Strategy for the Danube Region**

## **1. Context and Controller**

The [7th Annual Forum of the EU Strategy](#) for the Danube Region, taking place on 18-19 October 2018 in Sofia, is jointly organised by Bulgaria (current Presidency of the EUSR) and the European Commission.

Under the title 'Culture and Tourism Boosting Growth in the Danube Region' the main focus of the event will be on tourism development as a precondition to economic growth and territorial cohesion.

The Annual Forum will cover topics of particular importance for the Danube region related to preservation of cultural and historical heritage, new technologies and digitalization in tourism sector, ensuring safety and security in tourism, transport connectivity and mobility. Issues related to synergy and consistency between macro-regional strategies for achieving the common objectives of the EU and for the future of those strategies after 2020 will also be referred to. Two parallel thematic sessions on sustainable tourism mobility and security in public spaces and an open-air exhibition have been scheduled as well.

JRC manifestation of interest for a reimbursed participation at the Annual Forum of the EU Strategy for the Danube Region opens on 21 August 2018 finishing the 6<sup>th</sup> September 2018.

As the Commission service collects and further processes personal data, it is subject to Regulation (EC) 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Processing operations are under the responsibility of the Controller, indicated in the Call for Expression of Interests, regarding the collection and processing of personal data, the Unit Head of JRC A3 Interinstitutional, International Relations & Outreach in the Joint Research Centre.

## **2. What personal information do we collect, for what purpose, under which legal bases and through which technical means?**

### ***Types of personal data***

Personal data collected and further processed concern the expert (natural persons). Information can relate to the following data:

- Name;
- Function;
- Contact details (e-mail address, business telephone number, mobile telephone number, fax number, postal address, company and department, country of residence, internet address);
- Information for the evaluation of selection criteria: expertise, technical skills and

languages, educational background, a motivation letter including a list of scientific and professional publications and a list of projects and activities (related to the Danube macro-region) you have participated in and on-going projects and actions, professional experience including details on current and past employment;

## , Purpose

Upon reception of your expression of interest to participate by the Unit JRC A.3 Interinstitutional, International Relations & Outreach , your personal data is collected and further processed for the purpose of the management and administration of the selection of experts or procurement procedures by Unit JRC A.3 Interinstitutional, International Relations & Outreach..

## **Legal bases**

The legal bases for the processing operations on personal data are:

- Regulation (EU, Euratom) no 966/2012 of the European Parliament and of the Council of 25/10/2012 on the financial rules applicable to the general budget of the Union and repealing Council Regulation (EC, Euratom) No 1605/2002 (OJ L298 of 26/10/2012), in particular Article 204 for selection of experts,
- Commission delegated Regulation (EU) no 1268/2012 of 29/10/2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council on the financial rules applicable to the general budget of the Union (OJ L362 of 31/12/2012), in particular Article 287 for selection of experts.

## **Technical means**

Your personal data is provided by submission of your expression of interest.

The information is collected in files stored in an isolated secure system. The information is processed by Unit JRC A.3 Interinstitutional, International Relations & Outreach under the responsibility of the Controller mentioned in the Call for Expression of Interest.

## **3. Who has access to your personal data and to whom is it disclosed?**

For the purpose detailed above, access to your personal data is given to Unit JRC A.3 Interinstitutional, International Relations & Outreach without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with European Union law.

Names of selected participants will not be published. They will be informed individually.

For more information see notification 2194 to the Data Protection Officer in the registry available on <http://ec.europa.eu/dataprotectionofficer>

## **4. How do we protect and safeguard your information?**

The collected personal data and all related information are stored:

- for the duration of the multi-annual programme for which you submitted an expression of interest, or

- after closure of the event

on the premises of the Unit JRC A.3 Interinstitutional, International Relations & Outreach servers of a computer centre of the Unit issuing the call for expression of interest or

procurement procedure. The Commission premises and operations of all computer centres abide by the Commission's security decisions and provisions established by the Security Directorate of Directorate General Human Resources and Security.

## **5. How can you verify, modify or delete your information?**

In case you wish to verify which personal data is stored on your behalf by the responsible Controller, have it modified, corrected, or deleted, please make use of the contact information mentioned in the Call for expression of interest or Invitation to tender, by explicitly describing your request. Any correction of your personal data will be taken into consideration from the data protection point of view.

Special attention is drawn to the consequences of a request for deletion, as this may lead to an alteration of the terms of the tender and lead to exclusion as stated in Article 160 of the Rules of Application (see legal basis in Section 2 above).

## **6. How long do we keep your personal data?**

Your personal data are kept:

- For selection of experts, until the end of the multi-annual programme for which you submitted an expression of interest in the service in charge of the procedure, and in the archives for a period of 5 years following the end of the programme.
- Until the end of a possible audit if one started before the end of the above period.

## **7. Contact information**

For any questions related to your rights, feel free to contact the Controller, by using the contact information mentioned in the Call for expression of interest, and by explicitly specifying your request.

JRC SUPPORT-EUSDR 18@ec.europa.eu

Any information relating to processing of your personal data is detailed in the register of the Data Protection Officer of the Commission:

[http://ec.europa.eu/dataprotectionofficer/register/index.cfm?TargetURL=D\\_REGISTER](http://ec.europa.eu/dataprotectionofficer/register/index.cfm?TargetURL=D_REGISTER)

## **8. Recourse**

In case of conflict, complaints can be addressed to the European Data Protection Supervisor  
<http://www.edps.europa.eu>